

Blackhall Primary School
Joint Parent Carer Council and Parent Staff Association
AGM
18th June 2025
Minutes

PCC Members Present

Julia Pearson	P3 rep	Amy O'Brien	P2 rep
Jane Browning	Chair		
Kate Chandler	P1 rep		
Colin Chisholm	Treasurer		

PSA Members Present

Frances Ross	Chair	Lyndsay Helmsley	Year rep
Beth Croft	Treasurer	Wendy Stuart	Year rep
Natalie Moffat	Vice Char		
Faye Bowden	Year rep		

Other Attendees

Kirsty Martin - Head Teacher, Anna Hazel Dunn - Depute Head Teacher and 1 other parent/carers.

1 Welcome and Apologies

Apologies were received and noted from PCC and PSA committee members.

The PCC Chair welcomed everyone to the joint meeting for the PCC and PSA AGM.

2 Annual Report from the Chairs

2.1 Annual Report from the PCC Chair

The Chair expressed her thanks to all members of the PCC, who have turned up full of enthusiasm and fully participated with the meetings this year. We've had good debate, challenging conversations and have made a difference on a number of different topics this year. Some topics were discussed more frequently than others.



The Chair provided a short update on developments regarding grants from the last couple of weeks. Blackhall Childrens Sports Committee has confirmed a generous award towards to the playground works.

Grow Your Own Fund, have recommended our project application for full funding. Watch this space for further development with growing fruit.

Community Grants Fund, have recommended a full award to support the pond development.

The Tool Shed at HMP Edinburgh. are donating refurbished garden tools to school.

A year rep was able to update that a group from Adobe are coming into school to support some grounds maintenance. A group from RBS are coming into school in August to paint the building. [Post Meeting Note: Johnstone's at Blackhall have donated masonry paint.] There is also the potential for a local artist to paint some murals on the walls. This is going to be investigated in conjunction with the pupils next term.

2.2 Annual Report from the PSA Chair

The Chair thanked all the reps for their hardwork this year. This was another successful year where significant sums of money have been raised, allowing the PSA to support a range of things in school. The Chair noted that the collaborative working with the PCC on the playground fundraising has been a real positive and has led to much better joint up working. This has allowed accessing other funding streams that wouldn't traditionally have been used.

The PSA started the year with an event plan and achieved the plan -well done to all involved. Event included

- Autum Fair
- Halloween and Spring Discos
- Energise and exercise week
- Library/ uniform/ lost property
- Football

Next year, it would be good to aim towards working more closely with the school on events and reaching more parents/ families with social events.

3 Approval of the annual accounts

The PSA Treasurer provided an update on the accounts. A thorough breakdown of income and expenditure was presented. The accounts have undergone independent examination. Those present approved the accounts.

It was noted that Football will have their own bank account for next year. There was a question regarding the differing income and expenditure on football subs. This is due to the phasing of lets. Football subs cover all the expenditure.

The PCC Treasurer provided an update on the accounts. PCC accounts are very straightforward. The external auditor is still to check them. Those present approved the accounts, subject to completion of the independent examination and ratification at the next Parent Carer Council meeting.

4 Election of members to serve on the Parent Carer Council

Thanks to those that are able to stay on for the next year, and thanks to those that are stepping down.

The following were nominated and seconded, as Parent Carer Council members for next academic year 25/26. The aim will be for vacant reps to be coopted on to the PC at the start of the year. It

was noted that there may be new P1 parents that wish to get involved and this might not be known until the start of term.

P1 rep	Morag Waller
P2 rep	Kate Chandler
P3 rep	Amy O'Brien
P4 rep	Julia Pearson
P5 rep	Chloe Riddel
P6 rep	Catherine Campbell
P7 rep	Sine Munro
ASN rep	Vacant
Chair	Kate Walker
Vice Chair	Jane Browning
Treasurer	Colin Chisholm
Secretary	Vacant

PSA office bearers were nominated and seconded as;

Chair	Natalie Moffat
Vice Chair	Vacant
Treasurer	Beth Croft
Secretary	Vacant

A full committee of year reps will be finalised in the new term. Aim for 4 from each year group to ensure a distribution of responsibilities and input.

5 Annual Report from the Headteacher

The Head Teacher provided a summary of all the highlights from each term. Refer to the attached slide deck.

The PCC and PSA were thanked for all the support provided over the last year.