

Minutes of the PSA Meeting 26 January 2023

Item	Notes
Welcome and apologies	<p>In attendance: Jill McIntyre (Chair); Wendy Stuart; Carol Walker-Lyon; Kirsty Martin; Felicity Chisholm; Frances Ross; Clare Lacey; Nick Ramage; Jenny Young; Elaine McLeod; Louise McFadyen; Stef Robertson</p> <p>Apologies: Andrew Gardner; Rosie Donoghue; Kirsty Miller; Julia Young; Katherine Davidson; Jane Horan; Kiran McConnell; Kay Carr; Taheer Fatima; Erin Mason; Elizabeth Budzynski; Karen Sim; Greig Cook; Emma</p>
Approval of minutes	<p>Minutes from Nov 2022 meeting were approved.</p> <p>Proposed: Carol Walker-Lyon Seconded: Wendy Stuart</p>
School update	<ul style="list-style-type: none"> • Panto huge success – great experience for whole school • Discos really positive community events. • December events all-round success – thanks to everyone involved. • Heidi Manion Business Manager provided handover before leaving. Recruitment pending. • Budget-freeze on non-essential spending since Jan 2023 • Books recently purchased. • PSA funds can be used if required for purchases that can't be deemed essential. • Positive start to new year from pupils • Quote due from Gus Egan for work on Wonder Woods - £200 earmarked. • Decking at front of school deemed not safe by ROSPA – to be removed. Plans to be discussed once it's removed – suggestions welcome. • Astro – two quotes in, third required. Working group to be pulled together, bring to Parent Council. • No urgent funding needs currently
Financial position	<p>£16,830 in the bank £5,066 for football £3,000 minimum balance £8,695 available</p> <p>£1337 raised by discos – through ParentPay £200 match funding for disco from Abrdn £1000 of this used for panto £337 balance held in ParentPay, ring fenced for PSA</p>

	To note: Amazon Smile coming to an end
Thanks	<ul style="list-style-type: none"> • Thanks to disco teams, especially Felicity and Kirsty • Thanks to tea and coffee teams for parents' night and Winter Wonderland with special thanks for Fatima for pakora • Thanks to Jenny and Young family for supporting PSA at their lights switch on
PSA plans	<p>PSA members discussed ideas for fundraising and social events for the 2022/23 school year.</p> <p>The following was agreed:</p> <ul style="list-style-type: none"> • Magic Show P1-3 – sub-group to take forward led by Frances –Feb/March date/time TBC • Sharing learning visit 2nd March, 9 – 10am and 2 – 3pm. Pre-loved clothes; teas, coffees, homebakes. Jill/Stef to coordinate • Parents' nights w/c 20th March 2023, Jill to coordinate requirements with school • Discos – sub-group to take forward, planned for 21st April P1 – 2; P3 – 5; P6 – 7 3 – 4.30pm; 5 – 6.30pm; 7 – 8.30pm • Race Night at Bowling Club sub-group to take forward – 11th May TBC • School sports 26th May. Teas, coffees, homebakes, strawberries and cream – ask wider school community for donations. • Blackhall Children's Sports Committee Sports Day – stall at event likely to be first weekend in June <p>Other potential events include – Bowling club coffees, sport sponsorship</p>
Football update	<ul style="list-style-type: none"> • Some more PVGs required for coaches, process stalled since business manager left, no volunteer forthcoming. Once new business manager is appointed PVGs should be completed. • Still trying to recruit a new coordinator for next year. Volunteers welcome. • Kit is now very outdated and in need of replacement with a fair few gone missing and not enough to fully kit all the children playing in games. • Sponsor needed for new kit, total cost approx. £3k. One company has offered £750. • James Walker-Lyon has written a request letter which can be sent out to potential sponsors.

	<ul style="list-style-type: none"> • Current budget healthy, in part due to weather-related pitch cancellations. Could be used to purchase plain kit, or put towards sponsorship. • 147 players currently
Library update	<ul style="list-style-type: none"> • Spent £240.58 on new books and printer cartridge since November meeting. • Only three library helpers at the moment – more help required. If volunteering more than once a month a PVG is required.
Date of next meeting	Next meeting will be held on Wed 29th March 7 -8pm in school

ACTIONS

Action number	Details	Responsible	Due date
1	Magic show – P1 - 3	Frances, Carol, Clare	22 nd Feb
2	Discos	Jill, Louise, Elaine, Frances, Felicity	21 st April
3	Race night	Wendy, Louise, Jill, Carol	11 th May