

## Blackhall Primary PSA - Minutes

**Date of Meeting:** 26<sup>th</sup> January 2022  
**Chair:** Jill McIntyre  
**Venue:** MS Teams  
**Circulation:** PSA Reps & School  
**Prepared by:** Clare Mackersie

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	Action With
<b>1. Apologies:</b> Julia Young, Erin Mason, Claire Yates, Kiran McConnell, Elizabeth Budzynski, Stef Robertson, Nuala Roger, Jenny Young	
<b>2. Approval of Minutes from last meeting (3<sup>rd</sup> November 2021):</b> Minutes were approved. Proposed by Carol Walker-Lyon (CWL), seconded by Nick Ramage (NR).	
<b>3. Matters Arising:</b> All relevant matters from previous meeting have been completed. Details outlined in agenda items below.	
<b>4. Welcome &amp; Introductions</b> Jill McIntyre (JM) welcomed everyone to the meeting. The actions from the last group have all been taken forward. We have agreed to have a joint AGM on the 15 <sup>th</sup> June with the Parent Council which is a good opportunity to signal the great work that's carried out by both groups and encourage new volunteers. CM to confirm with Michael Cockburn that he is available to attend.  JM also thanked those who had sent suggestions in advance of the meeting, to the Young family for choosing the PSA as their charity of choice this year raising c£350 and to Philippa Gray for supporting the event and applying for matched funding in addition to that . Thanks also to the organisers of the Christmas raffle which was very successful and raised c£700.  For good governance, one rep per year group is asked to provide a written note to Nick Ramage ( <a href="mailto:nick.ramage@hotmail.com">nick.ramage@hotmail.com</a> ) of the amounts raised, spent and remaining for Summer to allow for accurate forecasting.  Kirsty Miller (KM) thanked the PSA for coordinating and supporting the various gifts for staff and support staff. The gifts were very much appreciated. Equally the contribution to the Silent Disco was also appreciated.	Clare          All reps (1 per year)
<b>5. School Update</b> Kirsty Martin (KM) provided an update on the current restrictions within the school. There continues to be a reasonable level of cases with pupils but helpfully not with staff. As a result Language classes and some music lessons have also had to be postponed. The library (as well as other things that require non-school staff members) remains closed as the guidance restricts visits to be for essential services only. However the children are still enjoying their visits to the library. CWL agreed to support getting the new P1 intake library cards and would link with the school to arrange.	Carol

<p>The lunch hall will be operational again from 31<sup>st</sup> January which is good for children to experience (albeit with staggered times and separate tables) and helps with staffing levels. KM reiterated that the numbers in the lunch hall are manageable.</p> <p>An Edinburgh City Council COVID update meeting was due to take place shortly and where able KM would review restrictions in place. Staggered start &amp; end times will be reviewed in due course and parent feedback asked for.</p> <p>Following on from the last meeting, it is still the case that Active Schools can only provide free clubs within the school where it is run by volunteers eg parents. There was a low uptake of volunteers and something that KM is reviewing.</p> <p>On iPads, the P7 and P6 iPad rollout continues which means that the lower age groups benefit from more iPads being available.</p> <p>KM updated on the ongoing discussions about the potential change to the football pitch to become a multi-purpose Astro turf area. Leads to support from within the staff roll are being investigated and 3 new quotes are being sought to allow planning to begin.</p> <p>KM confirmed that a nurture room was being created to replace the glow zone – the staff base is being moved to accommodate. It's a bigger space with windows and research has been carried out by 2 staff members on other schools nurture rooms. In the future, its possible that the school will ask the PSA to support with purchasing additional resources.</p>	
<p><b>6. Financial Position</b></p> <p>NR confirmed that the balance @ 23/1/22 was £11,963.11 (including Football subs of £4334 and £3000 minimum balance required)</p> <p><u>Spend since 3<sup>rd</sup> November (prior meeting) totals £6,066.29:</u></p> <ul style="list-style-type: none"> <li>• Football - £2,498.99</li> <li>• Sensory - £1,000</li> <li>• Staff gifts - £721.42</li> <li>• Linguascope - £300</li> <li>• Xmas crafts/activities - £1,509.88</li> <li>• Just Giving - £36</li> </ul> <p>Income since 3<sup>rd</sup> November (prior meeting) totals £2,091.45 of which £82 is for Football (all donations via VMG &amp; Just Giving).</p> <p><b>Expenditure expected</b></p> <ul style="list-style-type: none"> <li>• Earth Calling £1,000</li> <li>• Bark £1,000</li> <li>• Wonderwoods tidy up £800</li> <li>• Loose parts TBC</li> <li>• P7 gifts £400</li> <li>• Teacher gifts £500</li> </ul>	



<p><b>9. P7 activities</b></p> <p>KM confirmed that they will be reviewing the proposals for P7 activities in the coming weeks. It's currently expected that the P7 show will go ahead (Mrs Lockhart/Calder) are currently looking at shows. In addition, KM will speak to the P7 teaching team to understand what additional things can be factored in.</p> <p>KM did want to emphasise that she was open to a blank canvas for ideas.</p>	
<p><b>10. Next meeting:</b> TBC</p>	<b>Jill/Clare</b>