

Blackhall Primary PSA - Minutes

Date of Meeting: 3rd November 2021
Chair: Jill McIntyre
Venue: MS Teams
Circulation: PSA Reps & School
Prepared by: Clare Mackersie

	Action With
1. Apologies: Julia Young, Karen Sim, Felicity Chisholm, Ann Crawford, Kay Carr, Kirsy Miller, Elizabeth Budzynski, Frances Ross, Louise McFadyen, Pam Crawford, Nuala Roger, Debra Collard, Hannah Lucas	
2. Approval of Minutes from last meeting (23rd September 2021): Minutes were approved. Proposed by Jenny Young (JY) seconded by Carol Walker-Lyon (CWL).	
3. Matters Arising: All relevant matters from previous meeting have been completed. Details outlined in agenda items below.	
4. Welcome & Introductions Jill McIntyre (JM) welcomed everyone to the meeting. The actions from the last group have all been taken forward and the What's App Group now working.	
5. School Update Kirsty Miller (KM) provided an update on the current restrictions within the school. The library (as well as other things that require non-school staff members) remains closed as the guidance restricts visits to be for essential services only. The lunch hall is operational again for P1 and P2 from w/c 8 th November which is good for children to experience and helps with staffing levels. Staggered start & end times will be reviewed in due course and parent feedback asked for. Following on from the last meeting, it is still the case that Active Schools can only provide free clubs within the school where it is run by volunteers eg parents. Mattie from Active Schools will be coming into support some sessions with the children included a Rugby Academy session with Royal High. KM was able to update the Committee on the items that she had discussed with staff that she would like to put forward as the fundraising priorities for the session 2021/2022. They are as follows (with approximate costings): <ul style="list-style-type: none">- Sensory Circuit resources (£1k)- Christmas crafts (£580)- Silent Disco (£345)- Wonder woods winter refresh (£800)	

<p>The PSA was supportive of those items. We also agreed to keep a provision of £1k to be used for additional bark in the playground whilst the school assessed how hard wearing the current bark was. A bike shed is also being sourced which will enable some additional storage for outside activities.</p> <p>KM updated on the ongoing discussions about the potential change to the football pitch to become a multi-purpose Astro turf area. A potential cost of this work could be in the region of £60k and a significant planning & fundraising process would need to be carried out. It would however significantly enhance the experience of the children and become an additional outdoor learning space that the school could maximise. It's thought that a small group would need to be formed who could work through the process as well as investigate various funding routes and local sponsors. KM did however confirm that it was unlikely the Council would fully fund development of an Astro.</p> <p>Christmas parties will go ahead as planned and the PSA can contribute to the catering costs. Christmas pantomime visits will not go ahead. The school are looking into various ways that Christmas activities can be catered. Its like a theme linked to a Winter Wildlife Wonderland will be used and there will be opportunities to showcase work at the school entrance and around the school grounds. The main purpose will be to ensure that there is an inclusive nature of the season with a bit of festivity.</p>	
<p>6. Financial Position</p> <p>Nick Ramage confirmed that the balance @ 29/10/21 was £13,736.84 (including Football subs of £4566 and £3000 minimum balance required)</p> <p>Spend since 23 August (prior meeting) totals £1,079.99:</p> <ul style="list-style-type: none"> - Netmedia for parents evening - £510 - A donation to the child support fund - £500 - Whizz pop bang - £39.99 - Blackhall bowling club for the coffee mornings - £30 <p>Income since 23 August (prior meeting) totals £75 (all donations via VMG)</p> <p>In addition to the core PSA account total income received from football subs was £5,141 with expenditure of £575.</p> <p>Income Expected</p> <ul style="list-style-type: none"> - E&Y to provide matched funding of £500, this has been requested but nothing received to date - RBS Community Cashback matched funding of £250, nothing received to date <p>Expenditure expected</p> <ul style="list-style-type: none"> - Christmas crafts have now been ordered at a total of £578.38 - P7 leavers – c.£400 - Teacher gifts – c.£500 <p>NR updated the Committee on the new platform for fundraising that would be used following the closure of Virgin Money Giving. As approved at the last meeting, we will use Just Giving and the account has now been set up. The cost</p>	

<p>of this remains £18 per month but 3 months free are given as we previously held account with Virgin Money Giving.</p>	
<p>7. PSA Update</p> <p>JM thanked all the helpers and bakers who supported the recent meet up at Blackhall Bowling club. Reflecting on the weather which was torrential rain, there wasn't a great turn out but that could have been due to it being first week back. It was designed as a social event to come together although £40 profit was raised.</p> <p>We agreed to continue with the second event planned in November as those who did attend said it was a success. We would also consider a uniform exchange or including other local opportunities/skills as an enterprise opportunity.</p> <p>Lantern Carving Competition had 70 very creative entries. The Office staff will judge and the results announced shortly.</p> <p>Parent social nights have been arranged for all year groups.</p> <p>All reps to check that all classmates are included in both the Classlist and Whats App groups.</p> <p>KM will look at the new joiner information that goes to new parents to see if named year group contacts (who have already agreed consent) can be given.</p> <p>JM will discuss with Parent Council Chair and confirm AGM plan to allow date to be planned.</p> <p>CM discussed the need for the school community to come together in all aspects of school life and that many hands make light work. CM agreed to draft a communication to review with the school to launch the Open Donation.</p> <p>Claire Yates (CY) will look into options with Erin Mason (EM) for the Christmas Trail and we'll chat about it through WhatsApp as the month progresses. If any other Committee members can support, please reach out to them directly.</p> <p>Jenny Young confirmed that they will be hosting an evening for friends to switch on their famous Christmas lights and the chosen charity this year will be the PSA.</p>	<p>PSA reps</p> <p>Kirsty</p> <p>Jill/Clare</p> <p>Clare</p> <p>Claire /Erin / PSA reps</p>
<p>8. Football Updates</p> <p>CWL updated the Committee on the Football season. 141 children have signed up with £6900 in subs being collected which will cover the costs. A football coaching session for the Coaches will be arranged (£250). A gift was arranged for Fergus Henderson the outgoing coach with a combination of PSA funds and parent contributions after 15 years of supporting the activity. CWL confirmed that Ian Cameron would present him with the gift.</p> <p>The halls for winter season are working well. CWL is also working with the Business Manager at the school to secure the transfer of the £3000 funds due from Fergus Henderson.</p>	

